

Distinguished Chapter Officer Award

Eligibility: Each chapter may submit **up to TWO nominees** who were elected to a chapter leadership position during the 2010 calendar year. Chapter presidents are eligible for this award. A member may receive this award only once. **To help speed verification of nominees' eligibility, advisors should report their chapter officers to Headquarters at www.ptk.org/pam.**

Nomination 1: To Be Completed by a Chapter Officer or Current Member

Note: Nomination 1 may not exceed 400 words.

1. Describe the nominee's most significant leadership roles in planning and implementing Honors in Action and chapter development activities, and the impact of these contributions on the chapter, college, community and in OR beyond the region.
2. Provide specific examples of how the nominee has positively influenced one or more chapter members.
3. Provide specific examples of how the nominee has distinguished himself/herself in fulfilling the responsibilities of office, particularly related to cooperation with others, communication skills, and follow-through.

Nomination 2: To Be Completed by a Chapter Advisor

Note: Nomination 2 may not exceed 400 words.

1. Describe the nominee's knowledge and promotion of Phi Theta Kappa programming and opportunities (e.g., Honors in Action, Five Star Chapter Development Plan, Five Star Competitive Edge, scholarship opportunities, Hallmark Awards, regional and/or international events, etc.)
2. Provide specific examples of how the nominee has distinguished himself/herself in fulfilling the responsibilities of office, particularly related to leadership, cooperation with others, communication skills, and follow-through.

Nomination 3: To Be Completed by a Faculty Member Who Has Taught the Nominee (must NOT be a chapter advisor)

Note: Nomination 3 may not exceed 400 words.

1. Describe the nominee's academic abilities, commitment to scholarship and how he or she has shared his or her acquired knowledge with others. Please include your name and position, as well as the capacity and length of time in which you have known the student.

RUBRICS FOR NOMINATIONS 1 AND 2

GOAL SETTING/PLANNING

10 points

The nominee took the lead in the chapter's goal setting process with detailed and effective plans for implementing activities, tracking the chapter's progress, and evaluating outcomes of Honors in Action and chapter development activities.

7 points

The nominee contributed substantially to chapter goal setting and developing plans for implementing activities, tracking the chapter's progress and/or evaluating outcomes of Honors in Action and/or chapter development activities.

4 points

Some evidence to show the nominee simply participated in chapter's goal setting, tracking chapter's progress and/or evaluating outcomes.

LEADERSHIP

10 points

Nominee showed strong initiative in effectively implementing major activities related to both Honors in Action and chapter development. This includes effectively delegating, forming committees/teams to engage others in leadership roles, and providing recognition for team members.

Examples of "major activities" include those related to Honors in Action Projects (research, a substantial leadership role and/or initiating leadership development activities, service learning, advocacy or other action component of Honors in Action); implementing effective membership recruitment strategies; taking lead role in organizing eligible student orientation meetings and/or induction ceremonies; overseeing College Project collaboration with the college administration, team captain or committee chair for Relay For Life event, etc.

7 points

Nominee was a key player in implementing major activities related to either Honors in Action OR chapter development.

4 points

Nominee is involved in chapter activities, but entry lacks evidence to demonstrate the officer's significant role in implementing **major** chapter activities such as those described above.

IMPACT

10 points

The entry provides clearly defined, quantitative and qualitative examples of the positive, substantial impact the nominee's efforts had at the chapter, college, community AND in or beyond the region (examples can include but are not limited to number of persons affected by a project, increased membership, amount of funds raised, an increase in chapter's prestige, increased regional involvement, increased interaction between college and community, increased administrative support for the chapter, etc.)

7 points

The entry gave some detailed quantitative and/or qualitative evidence of the nominee's positive impact in at least two areas: chapter, college, community, in region or beyond.

4 points

The nominee's leadership had minimal impact in only one area: chapter, college, community or region.

MENTOR/ROLE MODEL

10 points

The nominee has a powerful presence among his/her peers as a student role model (high academic achievement, extracurricular leadership roles, and genuine interest in helping fellow students –e.g., by serving as a tutor or volunteering as a college ambassador, etc) AND served as an effective mentor to other chapter officers and members (encouraging scholarship first, helping engage members in chapter activities, helping others develop their leadership skills, etc.) His or her ongoing interactions with others led to several specific examples of positive, personal and professional development experiences for others.

7 points

The nominee is visible among his/her peers and served as an effective role model for chapter officers and members. His or her interactions with others led to at least one specific example of a positive, personal and professional development experience for another person.

4 points

The nominee established and maintained a cordial working relationship with fellow chapter officers and others. Little evidence to support the nominee's role as an effective mentor/role model.

COOPERATIVE EFFORT/COMMUNICATIONS

10 points

Without question, the nominee demonstrated a strong commitment to working with all stakeholders in the chapter's projects (from chapter members to college officials to community agents), sought continuous improvement in chapter operations and programming, and communicated extensively and effectively. He/she responded to any challenges with flexibility and creativity to keep the chapter's projects on track.

7 points

Nominee communicated effectively with some stakeholders in the chapter's projects. Some evidence of flexibility or creativity in addressing any challenges.

4 points

Little evidence of effective communication and cooperative effort.

KNOWLEDGE OF PHI THETA KAPPA PROGRAMMING/OPPORTUNITIES

10 points

The nominee demonstrated a strong, comprehensive knowledge and awareness of Phi Theta Kappa programming and the opportunities available to members. He/she kept well-informed of Society news and updates and made it a priority to share information frequently with fellow chapter leaders and members.

7 points

The nominee demonstrated an awareness of Phi Theta Kappa programming and opportunities available to members. Evidence shows he/she shared specific information with fellow chapter leaders and members.

4 points

The nominee did not demonstrate an interest in Phi Theta Kappa programming and opportunities available to members. He/she only shared information pertaining to the local chapter.

RUBRICS FOR NOMINATION 3

ACADEMIC SKILLS

10 points

The nominee is an exceptional student who is highly successful in his/her studies, participates actively in class in a way that contributes to the learning of other students, and applies his/her academic skills to projects/activities outside of class.

7 points

The nominee is an above-average student who is successful in his/her studies and actively participates in class.

4 points

The nominee is an above-average student, but little evidence of class participation.

SCHOLARLY FELLOWSHIP

10 points

The nominee extensively shared scholarship abilities in a variety of ways such as tutoring, forming study groups, mentoring other students, encouraging further discussion or exploration of class topics, etc. The nominee also successfully applies knowledge and critical thinking abilities in a variety of settings.

7 points

The nominee shared scholarship abilities outside the classroom by ONE of the following: tutoring, forming a study group, mentoring a fellow student, engaging others in further discussion or exploration of class topics, etc.

4 points

Little evidence to support nominee sharing scholarship abilities outside the classroom.

PRESENTATION

5 points

Presentation is impeccable; perfectly neat and orderly throughout. Spelling and grammar are flawless.

3 points

Presentation is acceptably neat and orderly. A few errors in spelling and/or grammar.

1 point

Presentation lacks both neatness and orderliness. Spelling and/or grammar errors throughout.

Possible Total Points: 85